

Regular City of Hoyt Lakes Council Meeting City Hall Council Chambers

Tuesday, October 14, 2025

5:30 pm

1. ROLL CALL

Councilors in attendance: ☒ Grams ☒ Jarvela ☒ Eckman ☒ Mayor Scott

Absent: Councilor Mathison

ALSO PRESENT: Deputy Clerk Snetsinger, Directors: Public Works Director Snetsinger, Library Director Lammi, Public Utilities Director Benda.

2. PLEDGE OF ALLEGIANCE

3. CONSENT AGENDA

Moved by Jarvela; supported by Grams to approve the following consent agenda items:

APPROVAL OF CITY COUNCIL MINUTES *

- 4.1 September 22nd Public Forum Minutes
- 4.2 September 22nd Regular Council Meeting Minutes
- 4.3 September 24th Special City Council Meeting Minutes
- 4.4 September 29th Special City Council Meeting Minutes

CORRESPONDENCE *

- 5.1 Cybersecurity Loss Control Survey Report
- 5.2 East Range Administrator Meeting and ERJPB Strategic Plan
- 5.3 September 3rd HLFDD Meeting Minutes
- 5.4 August 6th HLFDD Meeting Minutes
- 5.5 ERJPB Fire District Discussion Information
- 5.6 ERJPB September Northspan Monthly Report

FINANCIALS *

- 6.1 September YTD Financials
- 6.2 Investment Report
- 6.3 Approval for Payment – Claims
 - Disbursements – \$811,601.94
 - Payroll - \$82,020.57
 - 6.3.1 Payroll - \$71,730.70
 - 6.3.2 Benefits - \$10,289.87
 - 6.3.3 Insurance - \$34,346.84

Motion carried unanimously.

4. GUESTS/CITIZEN FORUM

Resident Mitzi Moe was questioned the status of the Arena Project budget, possible cost overages, and if the levy was being raised due to overages. Discussed the future use of the arena hoping there are plans for events and activities to bring monies for the arena and businesses in town. Questioned zoning regulations in regards to the possible use of the grocery store as a storage building.

5. REPORTS FROM STAFF

Deputy Clerk Snetsinger – Nothing to report.

Library Director Lammi reported on the multitude of exciting programs and events happening at the Library this month and encouraged the public to attend.

Public Works Director Snetsinger reported the detour for County Road 665 goes past Lucky 7 then through Colby Ridge to access Viking Drive, Lakeview Drive, and the Kenwood Apartments lasting through Saturday. Starting Monday, for a couple days, construction will start on the 665 and Hampshire intersection. During this time, residents will not be able to access 665 using the Cemetery Road section of Hampshire. He also stated the Boase school demolition is going well and is expected to be done in a couple weeks, they will be winterizing water lines at the cemetery, ballfields, and golf course next week and will then start tree removal at the campground.

Public Utilities Director Benda provided an update on storm ditch cleaning that has been in progress, Dorchester tie in of main water line that will be complete Tuesday, continuing biosolids hauling until freeze, and updated on the Laskin Lift Station Failure.

City Attorney Joel Lewicki – Nothing to report.

6. REPORTS FROM ELECTED OFFICIALS

Councilor Grams – Nothing to report.

Councilor Jarvela reported on the East Range Public Safety Board meeting discussion of a new IT service that is being researched and could extend to the City. Chief Klovstad will reach out to City Administrator Weiberg to discuss.

Councilor Eckman has been asked to take over a community garden and develop it as a children's vegetable garden.

Mayor Scott attended a meeting with IRRR and City Administrator Weiberg to begin the process of purchasing the Boase School.

Councilor Jarvela asked for an update on the Malvern/Leeds Lots as he has been approached by people interested in purchasing. City Attorney Lewicki is currently working on this and will touch base with City Administrator Weiberg.

7. OLD BUSINESS – None

8. NEW BUSINESS

8.1 Mayor Scott as a City representative and Councilor Grams as an ERJPB representative will be attending the Northshore Development Stakeholder Meetings. The Council is also looking for business owners and residents to attend these meetings and represent other demographics, ideas, and needs in our town. Both will contact City Administrator Weiberg to schedule meeting dates.

- 8.2 Bolton and Menk Additional Services Request - Amendment 001

Moved by Eckman; supported by Jarvela to deny Bolton & Menk's \$20,000 continuation request of construction oversite of County Road 665 instead waiting to discuss the final bill upon project completion. Motion carried unanimously.

- 8.3 Bolton and Menk CSAH 110 & CR665 Request – Amendment 002
- a. CSAH 110 Cost Projection Explanation
 - b. CR 665 Cost Projection Explanation
 - c. Bond Information (Contingency)

Moved by Grams; supported by Jarvela to approve Bolton & Menk's Amendment 002 for additional cost incurred to County Road 665 and 110 totaling \$102,054.05. Motion carried unanimously.

- 8.4 Council tabled Resolution 2025-XXX setting the Part Time, Temporary, and Seasonal Wage increase of wages beginning January 1st, 2026 waiting for further budgeting information.

- 8.5 Resolution 2025-031 Authorization to seek Local Road Improvement Program Funding for the Reconstruction of Westover.

Moved by Jarvela; supported by Eckman to approve Resolution 2025-031 Authorizing the pursuit of 2025 Local Road Improvement Program funding for the Westover Road Reconstruction Project. Motion carried unanimously.

- 8.6 Hoyt Lakes Water Carnival Waiver of Fees Request.

Moved by Eckman; supported by Jarvela to approve the Hoyt Lakes Water Carnival Waiver of Fees Request for the Use of the Multi-purpose Room and Arena for a November 15th, 2025 Fundraiser. Motion carried unanimously.

- 8.7 Quality Flow quote for the Rehab of #1 Lift Station.

Moved by Jarvela supported by Grams to approve the quote from Quality Flow in the amount of \$44,253.00 for the Rehab of #1 Lift Station. Motion carried unanimously.

- 8.8 Recommendation by the Planning Commission to fill the current vacancy.

Moved by Grams; supported by Eckman to appoint Leslie Sale to fill the vacancy on the Planning Commission. Motion carried unanimously.

- 8.9 Recommendation to hire Part Time/Seasonal Zamboni Operators.

Moved by Eckman; supported by Jarvela to hire Chris Vreeland, Wayde West, Barry Parendo, Kent Rogge, Steven Peterson Sr., and Mark Mitchell as part time/seasonal Zamboni Operators. Motion carried; Mayor Scott abstained.

- 8.10 Max Gray Pay Application #12 for \$255,465.11 for Hoyt Lakes Arena Improvements Project.

Moved by Eckman; supported by Grams to approve the Max Gray Pay Application #12 for the Hoyt Lakes Arena Improvements Project in the amount of \$255,465.11. Motion carried unanimously.

- 8.11 Write off of Uncollectable Accounts.

Moved by Grams; supported by Jarvela to write off the following uncollectible accounts: Mudder's Market \$13,999.73 in unpaid garbage bags, Ed Pospeck \$701.30 in unpaid blight charges, and James Segraves \$450.00 in unpaid blight charges. Motion carried; Eckman abstained.

- 8.12 Personnel Committee Candidate Recommendation for the Water/Wastewater Plant Operator position.

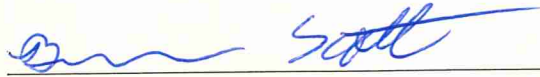
Moved by Jarvela; supported by Eckman to approve the Personnel Committee recommendation to hire Kyle Leffel for the Water/Wastewater Plant Operator position pending background check, physical, and drug test. Motion carried unanimously.

9. ADJOURNMENT

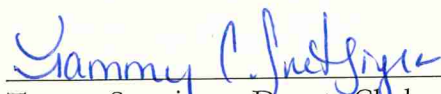
Motion by Grams; supported by Eckman for adjournment. Motion carried unanimously. Meeting adjourned at 6:51 pm.

Next Council Meetings:

Monday, October 27, 2025 Public Forum @5:00 pm
Monday, October 27, 2025 Regular Council Meeting @ 5:30 pm
Monday November 10, 2025 Regular Council Meeting @5:30 pm


Brennan Scott, Mayor

ATTEST:


Tammy Snetsinger, Deputy Clerk